



# Francophone Community Liaison

Are you community oriented, interested in diverse cultures and keen to make a positive impact in newcomers' lives?

MCAF is seeking full-time **Francophone community liaison worker (PLF)** and we would like to hear from you!

The Francophone Community Liaison Workers support newcomer families to integrate into the francophone community. They promote diversity and inclusion through various activities and programs within Fredericton's francophone community and its schools. Francophone Community Liaison also supports Newcomer Children & Youth Program in its entirety including youth programs, activities, transportation, and special events.

## Key Duties and Responsibilities:

- Assess settlement needs of newcomer students and their families and link them with community resources;
- Provide settlement services to newcomers to help them integrate in the francophone community and school system;
- Plan and organize newcomer orientation, group information sessions, and community and family education workshops;
- Encourage and support newcomer students and their families in their involvement and participation in community and school activities;
- Organize and facilitate support groups for newcomer students and their families;
- Collaborate with Francophone community organizations, school administration and staff to integrate newcomer students and their families into the school system through formal and informal partnerships;
- Promote diversity and inclusion in schools and in the community;
- Help local service providers and community partners better understand how to work cross culturally and with newcomers;
- Prepare and submit monthly and quarterly statistics, records and reports;
- Maintain accurate and updated records of all clients registered within the program;
- Organize and facilitate francisation and recreational programs for newcomer children and youth.

## Requirements:

- University degree or college diploma in social sciences or related program.
- Bilingual in French and English (must be proficient in French)
- Excellent interpersonal, presentation, negotiation, outreach, time management and organizational skills.
- Ability to work within the school systems and with diverse staff.
- Strong ability to work with families from different cultural background and languages.
- Able to work under pressure, good problem solving skills and critical thinking
- Strong group facilitation skills
- Strong ability to work in team and independently
- Proficiency in the use of computers and various software applications

- At least two years' experience in settlement work, community development, or youth work.
- Experienced in working in a cross-cultural environment
- Understanding of the Canadian Education system and knowledge of community resources in Fredericton Region.
- Knowledge of MCAF programs and services and other community organizations that might be of interest to the newcomer families Issues facing newcomers in Canada and systemic barrier facing integration in education, social, cultural, and economic aspects of Canadian life
- Fluency in additional languages is an asset

**Terms of employment:**

- 30-40 hrs per week, contract - renewable pending continuation of funding and satisfactory job performance
- Benefits- additional vacation days, sick days, RRSP and health benefits
- Criminal Record Check Clearance with Vulnerable Sector
- Class 5 Driver Licence no restrictions and clean Driver Abstract

**Commencement Date:**

- ASAP

**Closing Date:**

- January 28<sup>th</sup> , 2024 at 4pm

**To Apply:** E-mail your resume and cover letter merged in one document to [hr@mcaf.nb.ca](mailto:hr@mcaf.nb.ca) with the title "Francophone Community Liaison" in the subject line. We wish to thank all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.

*We acknowledge the financial support of Immigration, Refugees and Citizenship Canada*